

CHECK REQUEST
 PRESBYTERY OF SAN FERNANDO
 14225 Roscoe Blvd.
 Panorama City, CA 91402-4257

Check Payable To: _____ Date: _____

Mailing Address: _____

_____ Zip: _____ Phone: _____

Account No./Class	Account Title	Description	Amount Due
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Judicatory Travel: Account # 7130

Presbytery Meeting: _____ miles @ 51¢ per mile = _____

Other Mileage: _____ miles @ 51¢ per mile = _____

Description of Other Mileage

Total Mileage Amount _____

TOTAL CHECK AMOUNT \$ _____

Requested By: _____

Approved By: _____
 Business Administrator or Presbytery Committee Chair

OR

Approved By: _____
 Executive, Associate Executive, or Property and Finance Chair